Tinmouth Community Fund

May 18, 2022 7 pm

In person – Todd Dennis, Jan Krantz, Cathy Reynolds in person, Casey Voitlaender, Melody Squier, Asha McCullough via Zoom. In person, Gail Fallar, public.

Meeting was called to order at 7:04.

1. Minutes of April 13, 2022 were reviewed and amended. Jan made the motion to approve the amended minutes, seconded by Todd. All approved.
2. Plant Sale revenue was $9,087. Plant Sale needs more assistance in future years. Thanks to all who helped. Funds go to the Continuing Education Scholarship Fund.
3. Jan reviewed the Final Grant Report list identifying who sent in their Final Grant Reports.
4. Tasks to be assigned and shared for managing the grants in future years:
	1. Managing the google drive – Todd
	2. Collecting the Final Grant Reports-assign to a Board member
	3. Promoting the Grant opportunities on FPF and Tales, reminders that applications are due, notification of annual meeting and awards, arranging and warning the all meetings and annual meetings-President
	4. Make the certificates and prepare awards for celebration
	5. Organize celebration -Board member
5. Grant and Scholarship payouts:
* Community Fund grants will be awarded via check at the awards ceremony. The Final Grant Report is our way of tracking whether or not the grant was spent appropriately.
* Small Business grants will now require a final report. Cathy will create the final report and we will request invoices with the report. A check will be presented at the awards ceremony.
* Scholarship applicants will receive a certificate and instructions on our new requirement that they send us a “copy” of their bill from the program they are attending. We will provide the scholarship check made out to the student upon receipt.

Approved unanimously.

Grants:

* K-12 awards

Melody reviewed 4 applications. Checks are made out to the camp.

* Community Fund grants were reviewed and amounts allocated. $10,150 total was allocated to grantees. Motion was made by Jan, seconded by Casey. Unanimously approved.
* Small Business Grants - $2,000 was allocated. Motion was made by Jan, seconded by Casey. Unanimously approved.

Changes to the grant process for 2023: Small business – one application per household per year, maximum small business award $100-$500, first time applicants will be prioritized. Unanimously approved.

Awards/Annual meeting planning: Jan reviewed last year’s agenda for the Community Fund Annual Meeting and Board members were asked to award in each category. Other tasks – Andy will set up the owl and Zoom, we need a sound tech, Board will come early to set up. Jan will publicize in Tales and FPF.

Meeting adjourned 8:43