

**Town of Tinmouth
Select Board
Thursday, July 9, 2020
Virtual Meeting Due to COVID-19 Pandemic**

Members present: Michael Fallar, Cathy Reynolds, and Frank Sears

Others present via teleconference: Sherry Johnson, Kim Harbaugh, Doug Inkley (7:00-7:15), Eric Buffum – Road Commissioner, Heather McMahon, Michael Fannin-Emergency Management Director, Grant Reynolds, and Gail Fallar – Select Board Assistant.

Frank Sears called the meeting to order at 7:01 and welcomed everyone. Board reviewed agenda, added Doug Inkley and moved financials below building committee report.

Minutes of 6/23/20 were approved with correction to time Executive Session was entered, Cathy R. moved Michael Fallar 2nded, all voted in favor.

Doug Inkley expressed concern again for road run-off polluting the stream from the Big Spring, provided a video of yesterday's storm. Board took under advisement.

Highway ~

Eric Buffum reported ditching continues on Wright's Road; repair near Regimbald's is done as well as replacing a driveway culvert at Ushers in anticipation of Fuller Sand and Gravel paving week after next. Board inquired where ditching would occur next, Eric unsure, depends on summer work schedule, Glenn's availability, etc.

Hollis Squier sent a message via the select board assistant to express concern for many clogged culvert ends he noticed while roadside mowing. Eric advised they had been taken care of. Hollis also advised that it had taken more time mowing this year, as the roadsides were not cleared of debris, and his equipment was damaged. He will re-mow the paved roads later in the summer. Eric advised the road crew had spent two weeks working on it. Frank suggested Eric and Hollis speak about it.

Old One Ton Truck Bids ~ None received, Board discussed options, need a for sale sign for the truck, will try again in a couple of months.

Fire Wood Bids ~

Bidder	Pile #1	Pile #2	Pile #3	Pile #4
Roscoe Jones	\$351.25	\$301.25	\$301.25	\$251.25
Doug Fontein	\$150.00	\$150.00	\$150.00	\$150.00
Hollis Squier	\$ 55.13	\$ 55.13	\$ 55.13	\$ 55.13
Paul Herrick			\$178.00	
George Herrick				\$305.00
Terry Williams & Rick Fallar	\$140.00	\$180.00	\$180.00	\$350.00

The Select Board awarded the bids to:

Roscoe Jones was high bidder on piles #1, #2 and #3.

Terry Williams/Rick Fallar were high bidder on pile #4.

Highway Equipment Fund ~ Need to update, add to agenda for 7/28 or 8/13, need to sell old one ton before purchasing new tandem. Eric will research best time to buy, delivery dates, etc.

Stumps~ Eric noted he is waiting for return calls from grinder vendors, may shake them out and burn them on the brush pile. Discussion about creating a stump dump, what the state requires or allows, can they be buried, need more research.

Harrington Cross Road ~ Eric estimated cost of \$,5400, Board requested more detail. He advised there are stakes to show the layout, there will be a flatter spot (25') at the top to allow for better access to Route 140. Also discussed whether the Grant-In-Aide will provide any assistance, need to check with RRPC.

Channel Road Buried Lines ~ Frank advised he hasn't been able to contact VTel or Fred Aines, he had to take care of a tick bite issue.

COVID-19 Emergency ~ Michael Fannin, EMD, advised that there seems to be a lull before the next round arrives. State is contact tracing, good model for the rest of the country. He noted he still supported a volunteer waiver form, Board inquired about what other towns are doing about it, he will research. Board thanked him for his time and effort.

LHMP (Local Hazard Mitigation Plan) ~ Current plan expires in October, Board reviewed contract from Rutland Regional Planning Commission (only one received – 6 requests were sent). Cathy expressed concern for “in-person” meetings, they will have to have virtual. Cathy moved and Frank 2nded to accept RRPC contract and authorized Michael Fallar to sign for the Board. All voted in favor.

Open Mountain Camp?~ Board discussed limited use (only 6 overnights in the last year) and decided to leave it to Cathy's discretion (she is the manager for its use). She will edit rental contract to include covid-19 notice. Michael moved, Cathy 2nded, to re-open the mountain camp, all voted in favor.

Building Committee Report ~ Michael updated the Board – BC members are still looking at salt/sand sheds, foundation may be more important than previously thought. Storm water permit is still under review by the state. SBA will contact Otter Creek Engineering again in regards to the storm water permit.

Financial Reports ~ Board reviewed draft, questioned delinquent taxes received – includes FY20 taxes as well as earlier years. Property taxes received were \$57,000 less than budgeted so these become delinquent and get recorded in that account number when received by the delinquent tax collector. Board discussed how to show highway balance as it can roll over from year to year, how is that tracked? Gail advised that the engineering expenses for the new town garage/salt/sand/shed projects have been taken out of regular highway budget, not the Capitol Building Fund.

Warrants Reviewed ~ Frank S. had signed FY20 payroll warrants #51 for \$1,377.09 - dated 6/22/20, #52 for \$1,835.60 – dated 6/29/20, and #53 for \$5,626.06 - dated 6/30/20, and FY21 payroll warrant #1 for \$1,409.92 dated 7/6/20; and FY20 account payables # 31 for \$22,091.60 – dated 6/29/20, #32 for \$23,135.59 dated 6/30/20 and #33 for \$5,141.11 dated 6/30/20. With no questions or comments, Cathy moved, Michael 2nd, to approve, all voted in favor.

Highway Time Sheets ~ Board discussed need to increase detail, will be needed for grant work, projects, work on town garage, etc., will ask each employee to complete their own, to include start and stop times for each duty, project.

Audit Bid ~ Board reviewed bid from Sullivan and Powers, only bidder, for \$29,000. Need to have a professional audit to be able to borrow from the Bond Bank. Board discussed options, concern with economy, social and political concerns, etc. Cathy moved to accept audit bid from Sullivan and Powers, Frank 2nded. More discussion, then the vote – Cathy and Frank voted yes, Michael abstained. Motion carried.

Old Business ~

Trash and Dogs at 605 Mountain View – Frank advised he will document progress to date for the Board at the meeting on the 28th.

12 Ezra Stone Road – Judge ordered tenants to leave by July 9th. Frank advised that the Judge called him to confirm/verify his report on conditions at the home. He will need to inspect once clean-up and repairs are made before new occupants are allowed.

New Business ~

RFP for Town Office Roof Over Library ~ Reviewed draft, added warranty language (labor and materials for one year), Cathy moved and Frank 2nded to approve as edited and to have bids due at next Board meeting on July 28th. All voted in favor.

Rutland County Sheriff's Department Contract ~ Cathy moved and Michael 2nded to accept FY21 contract, and authorized Frank to sign. All voted in favor. Contract is for 10 hours per week for law enforcement and traffic control.

Unlicensed Dog Warrant ~ Cathy and Frank balked at signing the warrant – standard language includes constable/animal control officer being able to destroy the animal – it's too mean. Frank offered to re-write a kinder gentler version for the next meeting.

Census ~ Board reviewed data from Vermont census staff indicating that Tinmouth folks are not filling out the census forms, Board needs to encourage everyone to participate in the census. Still only at 39%.

Next Meeting ~ July 28th

Meeting adjourned at 9:20 pm.

Respectfully submitted,

Gail Fallar
Select Board Assistant