

Tinmouth Building Committee
June 9, 2020
Minutes

Members present: Theresa Butts, David Birdsall, Eric Buffum, Bart Eaton, Ronnie Crossman, Michael Fallar, Harold Hunter, Lothar Schmelzenbach, Hollis Squier, and Cathy Reynolds @ (7:20).

Others present: Sherry Johnson, Kim Harbaugh, and Gail Fallar

Theresa called the meeting to order at 7:05. Minutes of 5/26/2020 were reviewed, Bart moved to approve, David 2nded, Gail advised that they needed to be corrected to reflect that Kim Harbaugh and Sherry Johnson were present. With that correction, minutes were approved.

Gail reported the stormwater permit is still being reviewed.

Eric reported the site for the sand/salt shed has been cleared of trees, by the road crew and David.

Hollis advised he has not yet been able to visit any town garages, will try before next meeting.

Lothar reported contact with Morton Buildings – needed talk to someone who deals with municipalities, was advised they can be framed for insulation (in his experience this is not the best idea).

Harold reported on his visit to Guilford, spoke with the road foreman there-very happy with their project, heated floors, suggested making doors wider and having them on the gable end. Their salt/sand shed is on blocks (no footers), has compacted gravel, drains on the side and a canvas roof.

Bart noted he drove by Mendon and Rupert – no one was around to talk to.

Bart reported he had identified five manufacturers of Quonset style salt/sand sheds. He hasn't asked for prices, will request for preliminary prices for metal and fabric, 85' x 125', along with time frame for delivery, estimated construction time, etc. He noted with the pandemic, some of these facilities may have been closed, contractors backed up, and it may be difficult to get this built this year.

Michael inquired about making sure the size is correct for the amount used on a yearly basis.

Cathy noted Eric had already calculated that and she felt it could be built this year.

Theresa reported that in regards to the Clear-span building, half would cost \$85,000, building all would cost \$122,000, better to build it all at once.

Bart observed that in speaking with Eric, he felt savings would be created by getting the site work done and paving the floor this year.

Gail briefly explained the state's Open Meeting Law – the need for public notice if members are going to discuss committee business. Email discussions are only for setting a meeting and its agenda. Members can send information to Gail (who is not a committee member) and she will disseminate to all members prior to a meeting.

Bart inquired about expectations and authority – BC is supposed to recommend to the Select Board – what can the BC really do?

Members noted that the Committee Guidelines note the BC makes recommendations to the Select Board. The BC can't take action, that's for the SB – going out to bid for instance. BC can do research, site visits, review options, provide guidance to the SB.

Members discussed whether current site work done by the road crew is being paid by the highway budget or the bond project. Gail advised she is tracking with an excel spread sheet, SB will determine whether it comes out of regular budget.

Members discussed process for getting estimates, for the SB to go to bid, options for 2 bays, 3 bays, or 4 bays, writing bid specs, etc.

Members discussed someone going to the SB, report BC's activities.

Members also discussed next meeting – decided to meet every other Monday, starting June 22nd, will re-evaluate at the end of July.

Members were assigned research and fact finding prior to the next meeting.

- continue research on structures and forward information to Gail
- verify size needed for salt/sand shed
- determine if salt will affect metal
- look for savings
- compose site visit findings and provide to Gail for forwarding
- update stormwater permit status
- contact architect
- complete site visits

Members discussed whether the town garage should have radiant heat in the floor, many pros and cons, more research is needed.

Meeting to adjourn was made and ended at 8:25.

Gail Fallar, Temporary Scribe