

**Town of Tinmouth  
Select Board  
Thursday, May 14, 2020  
Virtual Meeting Due to COVID-19 Pandemic**

**Members present:** Cathy Reynolds, Michael Fallar and Frank Sears

**Others present via teleconference:** Doug Inkley, Michael Fannin-Emergency Management Director, Eric Buffum – Road Commissioner, Heather McMahon, Sherry Johnson and Kim Harbaugh, Grant Reynolds, Hollis Squier and Gail Fallar – Select Board Assistant.

**After a bit of technical difficulty, Frank Sears,** called the meeting to order at 7:10. Board reviewed agenda, moved Covid-19 to the top, and added Mr. Inkley’s concern about Wright’s Road, and update on 12 Ezra Stone Road.

**Minutes** of 4/28/20 were approved as written, Cathy R. moved Michael Fallar 2nded, all voted in favor.

**Financial Reports** ~ Cathy R. moved to accept as prepared, Michael Fallar 2nded, all voted in favor.

**Warrants Reviewed** ~ Frank S. had signed payroll warrants #43 for \$1,377.09 - dated 4/27/20, #44 for \$2,910.74 – dated 5/4/20, and #45 for \$5,036.99 - dated 5/11/20; and account payables # 27 for \$4,422.45 – dated 4/30/20. After brief discussion and clarification of some highway work, Board approved.

**Highway ~**

**Doug Inkley** expressed concern with road run-off during storms polluting Wright’s Brook. Eric advised he had contacted Josh Carvajal, the state’s stream guy, appointment has been pushed back a week. Doug expressed his appreciation for the situation being looked into and taken care of. Cathy advised the process was just beginning. Hollis advised some of the water was coming from the driveway to old maple sap shack and that perhaps a culvert could be installed south of the parking area. Doug advised he would take care of turning the water on the driveway and installation of a culvert was fine with them.

**Eric Buffum** reported the road crew is busy grading and ditching. Eric inquired about the Navistar recall regarding the older tandem dumptruck (due to problem with motor). Gail advised that the paperwork had been sent in for the \$15,000 rebate per the Select Board’s decision. Repair on the East Road near Regimbald’s was approved after brief discussion. It will involve digging up one lane, installing a drain pipe to daylight towards the hedgerow south of Beckett’s mobile home. Frank and Eric reported the Regimbalds are okay with the project. Eric advised he will fix it just before the road is paved to reduce the amount of time folks will have to drive over the area.

**Paving Bid Specs** ~ Board reviewed, need clarification regarding depth of shim and top coat, add shouldering requirement, and clarified that the entire \$100,000 will be expended. SB will review again on the 26<sup>th</sup>.

**VLCT PACIF Risk Assessment Report** ~ Eric B. reported all has been taken care of with the exception of filing the MSDS sheets.

**Chloride** ~ Michael Fannin inquired when the chloride would be spread to control dust, Eric advised he was planning on grading again soon and then would apply.

**Building Committee (BC)** ~ After brief discussion, Cathy R. moved and Michael F. 2nded to increase the size of the committee to 11 to allow the Board to appoint everyone that volunteered, all voted in favor. Board then appointed Building Committee: Cathy Reynolds, Michael Fallar, Eric Buffum, Ronnie Crossman, Hollis Squier, Bart Eaton, David Birdsall, Theresa Butts, Andy McCullough, Harold Hunter and Lothar Schmelzenbach. SB will meet with them on the 26<sup>th</sup> to discuss duties. Board Assistant will prepare a packet of information to bring everyone up to date.

**Roadside Mowing** ~ Hollis advised he is willing to continue, inquired about timing. Cathy R. noted the Road Resilience Report encouraged cutting poison parsnip by June 30<sup>th</sup>. Cathy R. also raised concern about mowing of road side lilies. Hollis noted he leaves them when he can – on someone’s lawn for instance, but if they have brush growing out of them, they need to be cut (and shouldn’t be in the town’s right of way in the first place). Frank S. moved and Cathy R. 2nded to hire/contract with Hollis for summer roadside mowing, attempting to have it done once by June 30<sup>th</sup>. Both voted in favor, Michael F. recused himself as Hollis is his uncle.

**Safety Lines on East Road** ~ Sherry Johnson raised on concern with the lack of line striping on the East Road. It was paved late last year and the state was not able to complete the painting before winter set in. It will need to be researched.

**COVID-19 Emergency** ~ Michael Fannin, EMD, reported it’s a slow moving roller coaster, lots in flux, will need to keep one’s guard up for 12 to 14 months for the virus, economic crisis may be longer. Board and EMD discussed volunteer waiver form, need guidance for who will be required to sign it, etc. Board tabled until June meeting. Michael Fannin expressed his concern regarding his liability regarding being EMD.

**Tax Sale** ~ After brief discussion, Cathy moved to authorized Delinquent Tax Collector Cat Yoder to proceed with tax sale on the Tracy Baker Gioffi property, Frank 2nded, both voted in favor, Michael F. abstained.

**Tinmouth Community Fund Grant Apple Tree Winners** ~ Cathy reported that 22 folks had entered the raffle for 10 Liberty apple trees, as the SB was meeting virtually, Tracy Byford and Chuck Bronk had overseen the drawing of the names from a hat earlier in the day, with the assistance of Madden Gholston and a friend. Winners are: David and Nancy Birdsall, Shirley Bucceri, Jody Buffum, Theresa Butts, Rick Fallar, Meaghan Foell, Joanne Holler, Bess Lewis, Michele Sears, and Rachel Stratton.

#### **Old Business ~**

*East Road Right of Way* – No progress.

*Trash and Dogs at 605 Mountain View* – Frank advised he is working on letter and order to be served regarding the trash.

*Grand List Extension Request* ~ Board authorized Frank to sign.

#### **New Business ~**

**RFP for Town Office Roof Over Library** ~ Postponed

**School Slide** ~ Cathy R. noted that the MRUUSD needs to go through the Select Board regarding the slide removal and its replacement.

**Members Concerns** ~ Cathy R. expressed concern with the new virtual meeting program – gotomeeting - glitches delayed the start of the meeting – Gail will work on it.

**Capital Building Fund Interest** ~ After brief discussion, Cathy R. moved and Michael F. 2nded to allocate the interest accumulated to date and to include June 30, 2020, to the highway side of the Capital Building Repair Fund. All voted in favor. Current amount is \$33,018.

**Next Meeting** ~ May 26<sup>th</sup> Board requested the SB agenda be light to enable them to meet with the Building Committee.

**Meeting adjourned at 8:55 pm.**

Respectfully submitted,

Gail Fallar  
Select Board Assistant