

Tinmouth Community Fund meeting minutes
February 8, 2020

Present: Jan Krantz (Chair), Ray Pratt (Vice Chair), Cathy Reynolds (Treasurer), Nikki Pfeiffer, Melody Squier (filling in for Secretary Helen Mango, who was unable to attend).

The meeting was called to order at 9:12 a.m.

Cathy discussed the need to update the grant application form by adding the grant name and year on the form. Nancy Birdsall has created the email address tinmouthcommunityfund@gmail.com; this should also be on the grant application form.

Discussion about the final reports submitted by past grant awardees: it is difficult to know how the funds were spent, so something should be added to the guidelines for final report writing to clarify this.

Ray made a motion to accept the minutes of June 20, 2019. Cathy seconded. Motion carried.

Committee members: The terms of Ray Pratt, Asha Carroll and Patty Macaluso are up this year. Ray is ready to step down, and said that Casey Voightlaender is willing to run for this position. Ray will get Casey's contact information and will invite her to the next TCF meeting to introduce and nominate her. Patty is also stepping down. Asha may have difficulty attending TCF meetings until November. Several possible new members were discussed; Jan will contact them.

Nikki volunteered to take Patty's place on the Camp Scholarship Committee.

The 2020 grant applications were discussed and awards approved. A full description of awards will be given at the Annual Meeting of the TCF, and will appear in the minutes of that meeting.

Jan moved that a total of \$7350 in Community Grants and \$1950 in Camp Scholarships be awarded. Seconded by Ray. Motion carried.

TCF grant rubric: It was agreed that having a rubric for assessing the TCF grant applications would make the awards process more fair and equitable, and would help expedite decision making. Next year the grant applications will be divided among TCF committee members.

Nikki is pursuing interviewing past recipients of scholarships.

Upcoming annual meeting: Jan will report on the Continuing Scholarships, Melody will report on the Camp Scholarships, Ray will report on the Community Grants, Cathy will give the treasurer's report, and Helen will make the Community Grant certificates and hand them out.

There is no need for the TCF Committee to meet on February 22 (as originally anticipated).j

The meeting adjourned briefly before it was discovered that one grant application had been overlooked. Cathy moved that an additional \$500 be allocated from the TCF checking account

to cover this application. Also she noted that \$4800 would need to be withdrawn from the Vermont Community Fund to cover the approved grants (standard procedure). The total awards are therefore:

\$7850 for Community Fund grants

\$1950 for Camp Scholarships

Total: \$9800

Seconded by Melody. Motion carried.

Jan moved, seconded by Ray, to adjourn at 11:30 a.m. Motion passed.

Respectfully submitted,
Melody Squier, acting Secretary