

**Town of Tinmouth  
Select Board  
November 14, 2019  
Regular Meeting**

Members present: Michael Fallar, Frank Sears, and Cathy Reynolds

Others present: Leonard Morris, Paul Morris, Sherry Johnson, Kim Harbaugh, Eric Buffum – Road Commissioner, Michael Fannin-Emergency Management Director, Jo Reynolds, Grant Reynolds, Denise McGinley, Adam Guettel, and Gail Fallar – Select Board Asst.

Cathy called the meeting to order at 7:00 PM. Agenda was reviewed, re-arranged highway to the beginning and moved financials to the end.

**Minutes** – Frank moved and Michael 2nded to approve minutes of 10/10/19 with correction to change to *oldest* truck with Navistar engine and to remove (*Who determines that?*); and minutes of 11/7/19 with correction to add *currently* to prorated gains in the last paragraph. All voted in favor of both.

**Highway** ~

**Ramsey Yoder/Denise McGinley Driveway Permit** ~ Frank moved and Michael 2nded to approve a driveway permit on North End Road with conditions as noted by Eric. All voted in favor.

**Eric** advised all is good. Board discussed new time sheets, asked Eric for more work detail. Eric noted the new 550 is in the shop getting its body and plow frame attached. Wings are on big plow trucks, ready for snow. Cathy noted the mail carrier was thankful for the Tinmouth road crew, better than Wallingford's.

**Process to sell old one ton** ~ Nothing formal was adopted as a process. Board agreed to set a minimum bid of \$25,000, advertise on/in Front Porch Forum, the Rutland Herald, and Vermont News Guide, sealed bid required. Eric will write an ad for the Board to review at the December meeting.

**Michael Fannin** ~ As Emergency Management Director, he provided Board a verbal report on the recent statewide emergency exercise (10/24/19). It was a worthwhile effort; he received training in dealing with state agencies; determined that the town office needs a transfer switch for a generator for when the power is out (need to decide where the generator would go, who will move it from the fire house, etc. – Michael and Kim will work on this); and that copies of the LEMP (Local Emergency Management Plan) need to be updated a bit and made available to all town officials responsible for action in an emergency. A formal report will be coming from the state in the near future.

He also reported that the Rutland Regional Planning Commission is working on a **Mutual Aid Plan** for towns to assist each other in emergency situations – necessary if any FEMA money is involved and towns want to get reimbursed. The Fire Department has its own mutual aid agreement with other fire departments in the county. Still in the draft stages.

Michael advised that he has appointed **Ray Pratt** to be the **Emergency Management Coordinator**.

Board discussed whether there is a need for a special fund to deal with emergency projects, no decision.

**Adam Guettel** ~ Adam advised that there are water rights to a spring(s) on his property that once went to the old creamery, but now are owned by the neighbor to the south. He would like to purchase them to clear the encumbrance from his property. He inquired whether the Town had any interest in the spring rights for the old creamery for a future use, and offered to have a legal agreement in that regards. No one was sure if the lines actually run to the old creamery or to the house. The house now has a well and does not need the spring.

**Draft FY 21 Highway Budget** ~ Board briefly discussed preliminary budget.

**Publics Works Facilities** ~ Board discussed bond documents, still waiting for final cost estimates, Board set special meeting for Tuesday, December 17<sup>th</sup> to discuss and review. Eric will update salt/sand shed estimates.

**Old Business** –

- \* Wallingford Town Line – Waiting for update from town attorney.
- \* Trash on Mountain View Road – Frank noted he is still working on this.
- \* East Road Right of Way – Gary Kupferer, Esq. advised the town to pursue a zoning violation rather than illegal use of the town’s right of way. Board took under advisement.

**New Business** –

**Rutland Regional Transportation Council** – Grant offered to attend a meeting and get back to the Board if he felt inclined to serve.

**Draft FY 21 General Budget**-Board briefly discussed, will review for December meeting. Gail advised health insurance costs are increasing dramatically.

Frank moved to enter **Executive Session** to discuss personnel issues – salary, wages and benefits, Michael 2nded. Cathy, Frank and Michael went into the Library at 8:15, exited at 8:35, no action taken.

**Members Concerns** ~

Will the total cost of the new town garage, salt/sand shed, etc., be \$1 million, and is that too much? There is \$350,000 currently in the special building fund, would need to bond for \$650,000. Should the bond be for 20 or 30 years? There is a need to take care of town infrastructure and the town’s equipment.

Meeting adjourned at 8:54 pm.

Respectfully submitted,

Gail Fallar  
Select Board Assistant