

**Town of Tinmouth
Select Board
November 7, 2019 ~ Special Meeting**

Members present: Michael Fallar, Frank Sears, and Cathy Reynolds

Others present: Jay White-Architect, Eric Buffum-Road Commissioner, Grant Reynolds, Jo Reynolds, Paul Morris, Doug Fontein, and Gail Fallar – Select Board Assistant.

Cathy called the meeting to order at 7:00 PM.

Town Garage ~ Jay presented an estimate for the construction of a new town garage of \$675,040. Members discussed details, site work included is only for digging the hole for the garage, no costs for legal fees or contract review, or for owner's insurance during construction. The estimate prepared by Russell Construction is based on Jay's drawing approved by the Board at its October 12th meeting, which includes meeting the 2019 Energy Code (not yet adopted by the state, but will be in effect when construction happens). There are no floor drains, no radiant floor heat, metal siding (upon review Board decided to switch to wood clapboards – cost is about the same, only consideration is maintenance – it will have to be painted) which can be decided later. Ceiling height of 20' will add about \$17,000 to cost – and is currently in the estimate. Board discussed whether a "Community Build" would be possible, are there things volunteers can do – like when the Community Center was built in 2000? Someone would need to be responsible for organizing all of that – no decision.

Site Work ~ Craig Jewett, Otter Creek Engineering, will provide cost estimates for storm water site work, water and waste water facilities, etc. next week, preliminary estimate is \$100,000. Board discussed whether the road crew could do some of the site work, or keep working on the roads.

Salt and Sand Shed ~ Board reviewed estimates Eric received a year and a half ago, they need updating, as well as estimates for the asphalt floor and a foundation. Board requested estimates for building the salt shed first (adding the sand shed later), and for doing it all at once.

Bond Documents ~ Board reviewed documents provided by Paul Guilani, Esq., need a good estimate of the total costs before proceeding. The plan is to have the bond vote at town meeting in March of 2020.

Tinmouth Community Fund ~ The TCF Board requested the Select Board pass a resolution in support their plan to create a separate fund for continuing education scholarships. Cathy explained the process, the need to separate the general community fund monies from the scholarship monies as the TCF Board is going to begin a Capital Campaign for the continuing ed scholarships. Both Boards need to approve and sign. Cathy moved to approve the Resolution to transfer \$180,613 plus gains for the first three quarters of 2019 (monies held at the Vermont Community Foundation), Frank 2nded, all voted in favor. Frank moved to authorize Cathy to sign the agreement on behalf of the Select Board, all voted in favor.

There are two funds at VCF, one is endowed (only 5% can be spent each year) with a current 9/30/19 balance of \$316,577.67 and one is a reserve fund which can be spent if needed – current balance of \$50,711.50.

Meeting adjourned at 8:20 pm.

Respectfully submitted,

Gail Fallar ~ Select Board Assistant