

Town of Tinnmouth
Select Board
August 10, 2017
Minutes Meetings at 6:00 and 7:00

Select Board members present: Frank Sears, Cathy Reynolds, and Matt Patry
Others present for one or the other or both meetings: David Eaton, Grant Reynolds, Jo Reynolds, Eric Buffum – Road Commissioner, Craig Jewett – Otter Creek Engineering, Kevin Ruane, Sherry Johnson, Kim Harbaugh, Laurie Phillips, Gary Rygh, Stephan Torres, Hollis Squier, Josh Carvajal – State Stream Alteration Specialist, Michael Fallar – Planning Commission Chair, and Gail Fallar- Board Assistant

Frank called the meeting to order at 6:04 PM – purpose to meet with engineer regarding creation of a Master Plan for the Town’s property that currently includes the town garage and transfer station.

Craig presented options regarding the Master Plan development for the town garage parcel at 537 Route 140. Option A moved the highway facilities to the north of the property – closer to Route 140 and moved the transfer station facilities to the back (traffic is a concern). Option B moved the highway facilities to the old corn field on the western side of the parcel. There was a brief site visit by everyone to look at that area, Eric has brush hogged it as the golden rod was 6 feet tall.

Upon return to the town office, the options were discussed – Eric was asked to consider option B, how it would work (there is no access from Mountain View Road to that side of the lot), roadway issues, power, right of way issues.

Craig advised that the Board should solicit public opinion on both options as the next step and once an option is chosen Otter Creek would provide more details, cost estimates, and a conceptual report. Cathy noted that the project would need to be phased as the town could not afford to do everything conceived at one time.

Board decided to try to get public input at their September 14th meeting.

Craig also advised that there was a grant opportunity for a salt/sand shed, but it had a deadline of August 15th. He offered his assistance.

That meeting closed, Dave Eaton and Craig departed. Frank opened the regular monthly Board meeting at 7:01. The agenda was reviewed, added Errors & Omissions request from the Board of Listers, Catering Permit, School Field Trip Fund and the Yoder driveway permit.

Minutes of July 13, 2017 were reviewed and approved as written. Cathy moved, Matt 2nded, all approved.

Eric reported the road crew is finally starting to get caught up, McCoy Road is nearly done – culverts are in, replace 18” with 24”, gravel and ditching before winter. Frank inquired about the culvert just past the red house at the beginning of the road. Eric advised he had inspected it, that it was working, that he might replace the next one up the road. Josh noted that both were undersized, but did not have to be replaced at this time.

Eric noted that the dig-out process for the reclamation project on Route 140 would be starting in the very near future – inquired where to put the stumps that needed digging out. No answer.

Board inquired about the Class 4 section of Gulf Road and Pent Road. Eric would like to get winter sand hauled and in place before beginning work on them. The Class 4 section of

Tinmouth Pond Road also suffered damage in the July 1st storm. It was noted that the Pent Road provides access to the Town's Recreation/Forest parcel atop Tinmouth Mountain that is currently only accessible by foot from the Winter Parking area, a long haul. There is a REALLY big hole caused by the washout. Eric had concerns about driving the town trucks up there. He will get to them when he can, making them passable but not perfect.

Board discussed adding a third person to the road crew – vacations can't be taken in the winter, and in the summer that could leave one person working by themselves for three or four weeks. Need to think about and address at budget time in the fall. Full time or part time?

Board advised Eric to set the work schedule as he deemed fit regarding hauling sand, ditching, road repair, etc.

Gary thanked the Board for the meeting that took place on McCoy Road regarding the washout at the upper end. He would like to move the stream so that it crosses McCoy Road in a straight shot – meaning it would go under the town road. (Present at the meeting were: Frank Sears – Select Board; Eric Buffum-Road Commissioner; Josh Carvajal-ANR Stream Alteration Specialist; Gary Rygh – property owner; Keith Hawkins-property manager for Mr. Rygh; Hollis Squier-former road commissioner; and Gail Fallar-Select Board Assistant. Please attached for a report from the SB Assistant.)

Stephan, a resident of McCoy Road, noted that he was happy with the repairs to the road, his front yard and his hayfield were filled with stones which he was dealing with, and had concerns about any future flood event.

Josh Carvajal explained his job for the Agency of Natural Resources, what the program strives for, and how it works. He presented sketches/options for how to fix the damage from the July 1st cloud burst that would hopefully prevent a re-occurrence.

Alternative A – 12' wide squashed culvert on Rygh's section of the road

Alternative B – add an overflow pipe using the 36" pipe washed out and to be removed from the previous configuration, pipe will handle overflow if the first culvert can't handle the water

Alternative C – 12' wide straight through under the town road, altering location of the stream bed – Town would need to consult VLCT or town attorney to check on legality of that

Alternative D – Town adds a 5' overflow pipe to catch any over flow if water jumps from the private road above and the overflow pipe there can't handle it.

There was much discussion regarding the various alternatives, cost of the 12' wide structure, where it could/should be located, would the town discontinue more of the road to allow Gary to straighten the stream, other steps the town could take to prevent future damage – a slight dip in the road to move the water to the side, lowering the turn-around (Eric advised these have already been done), who will pay for what. It was noted that the Town has no money, will have to wait to see if FEMA will reimburse for work on the town road. Town road repairs were estimated at \$70,000, for which there was no budget allotment.

Gary decided that he would not chose A, the Select Board decided that they would not/could not allow C. Josh advised that B should be the minimum done. Town will discuss budgeting for D for the next fiscal year.

Josh was thanked for all his hard work and providing the sketches to help sort out alternatives.

Michael presented the Board with an updated Town Plan and answered questions regarding flood insurance, Tinmouth Pond, and the Village Center Designation. Michael noted that the PC did much of the work on this update, but that in eight years it would need a major revision. He asked the Board to consider establishing a fund for updating the Town Plan by budgeting \$1,000 or so each year. Cathy moved and Matt 2nded to hold a public hearing on September 14th on the Town Plan. All voted in favor. The Board thanked the Planning Commission for its efforts.

Ramsey Yoder's second driveway permit was discussed, a condition of the permit was that trees needed to be cut for visibility and safety and they have not yet been removed. Board asked Eric to attend to this matter.

Gail advised that Marie Regimbald had called twice with updates regarding moving items out of the town's right of way on East Road, they have made some progress – moved the white trailer, need a bit more time. Board asked to keep on the agenda for future progress reports.

Ron Hill is again piling up garbage on Mountain View Road, has not bought any recent dump tickets.

Church yard snow plowing – Eric spoke with Ryan Deppert – he is fine with plowing it all, Town will sand and push back big piles. Cathy asked Eric to contact Gary Marcy, buildings manager for the school district to make sure he's okay with the extra expense.

Board signed contract for Property Map update with Russell Graphics for \$2,150. Cathy moved, Matt 2nded, all voted in favor.

Board approved and signed permit application for the continued use of the SolarBees for Tinmouth Pond. Cathy moved, Matt 2nded, all voted in favor.

Board signed license agreement with the state's 251 promotion for use of pictures from the Town's website for a tourism campaign.

Board approved catering license for Roots for a wedding in October at 105 Mountain View Road. Cathy moved, Matt 2nded, all voted in favor.

Gail, as Chair of the Board of Listers, requested Board approval for three (3) Errors and Omissions for the 2017 Grand List. They involve property located in both Tinmouth and Wallingford. Property maps show Scott and Aubrey with land in Wallingford and Taylor's house is actually in Tinmouth. Gail met with Wallingford's Assessor, Lisa Wright, to work out the details. Cathy moved, Matt 2nded, all voted in favor.

Matt moved and Cathy 2nded to apply for a storm water grant for a salted sand shed, all voted in favor. Cathy volunteered to draft it.

Laurie, as Health Officer, updated the Board on a recent request for a rental inspection and the resulting consequences.

Gail requested approval from the Board to accept the move of the Bill Jenkins School Field Trip Fund to the control of the Town Treasurer. It's a privately funded program to help Tinmouth Elementary School grades 5 & 6 with their annual class trip one year and the whole school to have a field trip the next. She noted that it has been at the town office since it was created several years ago in memory of Bill. Cathy moved, Matt 2nded, all voted in favor.

Gail advised that some local ATVer's would like to discuss using town roads for their four wheeler/all-terrain vehicles. Cathy asked that they bring a specific proposal for certain roads for next month.

Board discussed ways to get feedback regarding the proposed Master Plan work – location of the new town garage, new salted sand shed, transfer station facilities, and possible recreational uses of the southern part of the property. Cathy volunteered to post it on Front Porch Forum and write an article for *Tales of Tinnmouth*.

Meeting adjourned at 9:20 pm.

Respectfully submitted,

Gail Fallar Board Assistant