

**Town of Tinmouth  
Select Board  
April 11, 2019**

**Members present:** Cathy Reynolds, Michael Fallar, and Frank Sears

**Others present:** Sherry Johnson, Kim Harbaugh, Michael Fannin – EMC, Jo Reynolds, Grant Reynolds, Eric Buffum-road commissioner, and Gail Fallar – Select Board Assistant

Cathy called the meeting to order at 7:00 PM. Board reviewed agenda – added Resilient Roadside Project Report, liquor license for Casey/Snack Bar, resignation and ZBA appointment.

Minutes of 3/14/19 and 4/4/19 were approved as written, Michael moved, Frank 2nded, all voted in favor.

Frank moved and Michael 2nded to approve monthly financial report, all voted in favor.

**Highway** ~ Eric reported the new truck's hydraulic issues have been straightened out, Ronnie's truck is getting work done – has been leaking anti-freeze internally, not sure if it's still under warranty. He advised two rounds of pot hole filling had been done, lots of mud. He handed out road inventory reports, software is not working properly, still working on it to produce estimated costs. Board asked him to prioritize which roads need what for the May Board meeting. Board talked about re-paving cycle.

Michael Fannin raised concerns with the condition of the **small bridge on Route 140**, just before it intersects with Route 133. Eric will take a look.

**McCoy Road culverts bid specs** – Gail and Eric are still working on them. Board wants all bidders to use the same form – two projects to be bid separately, but awarded on the combined cost of the two. Board authorized Frank to oversee the bid sheet. Frank moved and Michael 2nded to go out to bid for the culvert work on McCoy Road, pending approval of bid sheet. All voted in favor.

**New Town Garage** ~ Board reviewed email correspondence from David and Carleen Eaton regarding the location of the proposed new town garage, buffer area – row of trees, re-location of culvert storage area. After discussion Cathy volunteered to respond for the Board that they are taking the requests under advisement.

**Resilient Road Project** ~ Cathy reported that Tinmouth was one of 10 towns chosen by Vermont Dept. of Forest & Parks for this endeavor. There were 23 miles of road inventoried with 14 maps resulting. The Tree Policy Committee and the Road Resiliency Committee met with Joanne Garton from F & R, to review the draft report. A number of issues were discussed – roadside mowing should be done before June 30 to help deal with life cycles of invasive plants (poison parsnip needs at least two mowings); using standing corn as snow fence; ash trees and how to plan for their ultimate decline; tree policy wrap-up.

Michael Fannin questioned the **ditching project on Gulf Road** near his house, Eric advised it would be stone lined and would help make the road better and easier to maintain.

**Old Creamery** ~ Grant, as Old Creamery Committee Chair, reported the OCC was hoping to do three projects this year. Paint the south and east sides, create a “clean” room inside for storage, and provide electricity to the building. The OCC asked the Select Board to run a line underground from the town office, the OCC will pay for the wiring inside the building. Another possible project would be to build a ramp to the door on the north side to access the clean room. After brief discussion, Board asked the OCC to obtain estimates and bring them to the Board.

**Local Emergency Management Plan (LEMP)** ~ Michael Fannin, as Emergency Management Coordinator, reviewed the draft LEMP created by himself, Marshall Squier, Sherry Johnson, David Birdsall and Gail Fallar. This replaces the LEOP. After discussion, Cathy moved and Frank seconded to accept and adopt as amended and presented, all voted in favor. Board authorized Cathy to sign.

**Solid Waste Ordinance** ~ amendment regarding enforcement needs to be added, added to agenda for next month.

**FEMA Monitoring** ~ Gail advised the town had been monitored by the Public Safety Department regarding compliance with federal and state regulations for FEMA reimbursement for the storm damage in July 2017. Board will need to adopt a separate conflict of interest policy for federal projects, other recommendations were suggested. Many practices are correct, just not *written* in policy.

**Village Center Designation** ~ Michael Fallar, as Planning Commission Chair, advised the Planning Commission is working on an application for Village Center Designation for the center of town. There is a proposed map already in the Town Plan, though a state board will make the final determination. The major benefit to Tinmouth is raising the possibility of future state grant approval. Towns with VCD get extra points in the grant process. Board will need to approve at a later date.

**Health Officer Compensation** ~ Frank noted more training is being required and the job is getting much more complicated. Cathy moved and Michael 2nded to compensate the Health Officer at \$15 per hour. Both approved, Frank recused himself as he is currently the H.O.

**Bonding** ~ Gail reported the process for bonding for a major project – hire a bond attorney, professional audit, Select Board Resolution, town vote, application to the Bond Bank (next round of applications due in early December).

**Mail/Correspondence** – Board received copy of public records request from the town of Wallingford regarding Stan Taylor’s property on Tinmouth Pond Road. No Board response is needed, town clerk will send documents requested. At issue is the location of the town line. Wallingford agreed two years ago that the property maps showed the Taylors house was located in Tinmouth, so its value was added to the Tinmouth grand list and removed from the Wallingford grand list. The current Wallingford Select Board wants to reverse that. Other land owners were affected as well, with land now being taxed in Wallingford.

**Resignation** ~ Amy Martone, newly elected member of the Mill River Unified Union School District, submitted her resignation from the Safety and Wellness Committee. Board accepted with regret, thanking Amy for her service.

**ZBA Appointment** ~ Michael moved and Frank 2nded to appoint Vito Macaluso to the Zoning Board of Adjustment, all voted in favor.

**Liquor License** ~ Board approved and signed Liquor License for Gregg and Tina Casey for the Tinmouth Snack Bar.

Meeting adjourned at 8:45 pm.

Respectfully submitted,

Gail Fallar ~ Select Board Assistant