

**Town of Tinmouth
Select Board
November 11, 2018
Regular Meeting**

Members present: Michael Fallar, Frank Sears, and Cathy Reynolds

Others present: Chuck Bronk, Eric Buffum – Road Commissioner, Jo Reynolds, Grant Reynolds, Dave and Carleen Eaton, Vito Macaluso, Kim Harbaugh, and Gail Fallar – Select Board Asst.

Frank called the meeting to order at 6:34 PM. Board met early to discuss and work on draft procurement policy.

Procurement Policy – After brief discussion, Frank moved and Cathy 2nded to table the procurement policy, all voted in favor. Board then decided it would make more sense to have a ‘practice’ as opposed to a ‘policy’, worked on refining the bid process, guidance for bidding/purchasing, cover sheet with clear specs, and review of specs by the Select Board. Cathy will provide a clean copy for the December meeting.

Board then proceeded with regular meeting. Agenda was reviewed, no changes.

Minutes - Michael moved and Cathy 2nded to approve minutes of 10/11/18 and 10/25/18. All voted in favor.

Highway – Eric advised all is good. He inquired about purchasing another set of wheels (rims and tires) for the new truck to be able to have a summer set and a winter set, estimated cost of \$5,000-\$6,000. After brief discussion, Board advised that Eric is responsible for the highway budget, that it was his decision. He noted he may wait until spring and take a look at the repair budget to make sure that there is enough left to cover it.

McCoy Road culvert projects – Eric and Gail have recently met with Josh Carvajal (ANR/DEC), they will be getting new specs together soon.

Chloride – Eric advised that \$12,000 would be needed for the chloride program and that does not include any for winter use.

Practice regarding when to plow, when to sand, when to salt, was tabled.

East Road Speed Study – Frank presented information from the Rutland County Sheriff’s Department regarding the speed cart when it was on the East Road in 2017. It showed that the current speed limit is correct for the traffic flow, nearly 10,000 vehicles passed it from October 19 thru November 6th last year. More enforcement would be the first step to take, Frank will contact RCSD to set that up, will also request speed cart for the area near Regimbalds. Board will consider applying for a VLCT PACIF safety grant for speed cart – cost is \$8,000. Kim raised concern with the recent crash that took out a number of mail boxes due to icy roads.

Performance Review – Required by the new Personnel Policy, Board scheduled a special meeting on October 12th, Cathy noted it was a good process to undertake.

Others –

Dave inquired about the **Master Plan** for the **town garage**, etc. Frank advised that the Board had taken a step back to look at cost, etc. Cathy advised that the Board was meeting with an architect on the 15th hoping to have a plan for a vote at town meeting in March. The previous Board had agreed to not use the current town garage with additions, and after the structural engineer's report at the last meeting, this Board also decided that as well. So now the Board is moving forward with planning for a new town garage, salt/sand shed (most likely a really big fabric structure) and moving the transfer station. Dave expressed concern with the proposed new location of the transfer station - Board advised that it needs to move out of the center of the highway department facilities. Dave also expressed concern with all the stuff now being stored in his view.

Vito requested the Board consider adding funding for the *Tales of Tinmouth* to help cover costs of paper, printing and postage as it is very important to keep citizens informed, and all labor is volunteer. Board discussed whether to add to the budget or create an article for the town meeting warning. No decision made in that regards.

Old Business –

*Trash on Mountain View Road – there was a request to use town truck/equipment. Board denied, noting it may have to issue health order for the owner to clean it up. Frank as Health Officer will try again to get the owner to do it.

*Pig situation at the Baker farm – pigs were recently out, rooting up neighbors lawns and causing havoc. Frank is scheduled to visit with the animal control officer on Friday.

* VTel is removing the old copper line pedestals.

* Beware of dog signs have been posted on White Birch Drive as requested.

* Brush and tree removal work on Gulf Road is on track, need to know if landowner wants the wood.

New Business –

* Board ratified Frank's signing a grant application for Erosion Control Inventory.

* Frank moved and Michael 2nded to waive late filer penalty - (re: homestead declaration) all voted in favor.

* Worked on FY20 highway budget – Eric is trying different materials for winter sand, cost more than sand from Holcomb's. He advised he will need \$6,000 more for winter chloride (Wells, Danby, and Clarendon are trying the new chloride use advice from Vermont Local Roads – hoping to keep the gravel in place in summer, using less salt in winter, etc.).

Meeting adjourned at 8:54 pm.

Respectfully submitted,

Gail Fallar
Select Board Assistant