

**Town of Tinmouth
Select Board
Regular Meeting
February 8, 2018**

Members present: Cathy Reynolds, Frank Sears, and Matt Patry

Others present: Eric Buffum – Road Commissioner, Michael Fallar, Heather McMahon, Kim Harbaugh, Sherry Johnson, Grant Reynolds, Jo Reynolds, Jeff Delurey (Delurey Sales & Service Inc.) and Gail Fallar – Select Board Assistant

Frank called the meeting to order at 7:07 pm. Agenda was reviewed, re-arranged order to discuss truck bid process first.

Minutes of January 11, 2018 and January 25, 2018 were approved as written - Cathy moved, Matt 2nded, all voted in favor.

Board discussed truck bid process. Frank raised concerns (see attached) about the legality of the bid opening on January 25th, and the information gathered following. One of the bids was sent via email, and thus was not a sealed bid. Much discussion about the process, how to proceed, whether to start over and re-bid, whether to re-bid the truck and equipment as one unit.

In the end, Matt moved to reject the emailed truck bid (for not following bid specs requiring a sealed bid), Frank 2nded, Matt and Frank voted yes, Cathy voted no. Motion passed.

Matt moved to choose from the original three bidders who complied with the specs, Frank 2nded, Matt and Frank voted yes, Cathy voted no. Motion passed.

Matt moved to purchase the 2019 HV513 International Truck as bid by Delurey Sales & Service, Inc., for \$122,375 (\$72,375 net with trade-in of \$50,000), Cathy 2nded, all voted in favor. Motion passed. Jeff Delurey advised he will work with Eric to add new features that are now needed.

Bob then opened bids for Equipment for the truck, dump body, plow, wing, etc.. HP Fairfield bid \$75,999; Tenco Industries Inc bid \$58,949 (didn't include auto chains or different tail gate); Viking Cives (USA) bid \$ 64,550. After brief discussion, Matt moved to accept the Viking bid including the options for a total of \$67,400, Cathy 2nded, all voted in favor.

In other highway business, Eric noted it just keeps snowing, salt is running low – company in Rutland is waiting for more to arrive by train. Board thanked Eric and Ronnie for their hard work this winter, it's been a stormy one.

Board discussed the Master Plan for the town garage/transfer station. Cathy proposed sending out a request for qualifications (RFQ) for a design build. This would hire a firm to work with the town to design and then build the needed facilities, and provide cost estimates in order to go to a bond vote later this summer. Board will explain process at town meeting – working on Option C – moving the transfer station nearer to Route 140, covering the current sand pile, and constructing a new town garage behind where the current dumpster resides. It was noted that in the past there were many volunteers willing to manage big projects (additions to the school and the community center for instance), but that volunteers are getting older and may not have the energy.

Board reviewed proposed job descriptions for the road commissioner and road crew – tweaked them a bit, requiring a CDL Class A driver's licensed for commissioner, requiring a CDL for the

road crew member with support from the town to obtain Class A status as well. Probationary period of three months and residency requirement of should not shall. Cathy moved to accept both job descriptions as revised, Matt 2nded, all voted in favor. It was noted that in the event that a new road commissioner was elected there needed to be a conversation about a transition period – Board will talk candidates before town meeting.

Kim advised that Vermont Telephone had agreed to do a presentation at town meeting regarding replacing batteries in the fiber optic system when there is a power outage. He submitted three grant proposals to the Tinmouth Community Fund for various ways to address the concern.

FEMA update - requirements seem to keep changing, data is requested, it is provided and then comes another request. Frank signed a letter from the Board regarding road standards.

Solid Waste Ordinance – Cathy met with the Solid Waste and Recycling Committee, has a few more suggestions for fines for offenses, enforcement, education, etc. Board would like input from the Vermont League of Cities and Towns and the Rutland County Sheriff's Department (they will need to enforce).

Gail requested on behalf of the Tinmouth Pond Milfoil Project, that the Board support the application for an Encroachment Permit to keep the SolarBees functioning and to support the application for an Aquatic Nuisance Control Grant for suction harvesting, in Tinmouth Pond. Cathy moved and Matt 2nded to support both applications. All voted in favor. Gail expressed appreciation for the support.

Board discussed set-up for town meeting, request will be posted on Front Porch Forum for volunteers to help.

Board reviewed a draft job description for Select Board Assistant – will continue work at next meeting.

Board signed stipulation for new CLA determination.

Board moved its March meeting to the 15th will ask the Planning Commission to switch, due to Cathy having surgery on the 6th.

Meeting adjourned at 9:59 pm.

Respectfully submitted,

Gail Fallar
Select Board Assistant