

**Town of Tinmouth
Select Board
April 13, 2017
Minutes**

Members present: Cathy Reynolds, Matt Patry, and Frank Sears

Others present: Eric Buffum – Road Commissioner, Kim Harbaugh, Sherry Johnson, Laurie Phillips, Grant Reynolds, Gregg and Tina Casey, James Casey, Lindsay Baker, and Gail Fallar-Board Assistant.

Frank called the meeting to order at 7:04 PM. Board reviewed agenda, added certification of road standards and PACIF grant application with Danby. They re-arranged the agenda to let “others” proceed first.

Board approved minutes of 3/9/17 and 3/23/17 as written, moved by Matt, 2nded by Cathy, all voted in favor.

James Casey requested Town approval for a nano brewery to be located at the Tinmouth Snack Bar. He intends to brew craft beers on site – one 31 gallon barrel at a time, provide a tasting room serving 3 oz. samples and selling growlers for offsite consumption. Property owners Gregg and Tina approve, they currently are licensed to sell beer and wine there. Any waste water generated will be transported to the City of Rutland for disposal at their water treatment plant. Board members questioned what authority they have in the matter as state and federal authorities are the regulators. James advised the feds need to know there is local approval. There was some discussion whether a zoning permit would be required, Gail as Zoning Administrator advised no, the business is within an existing business and is not a change of use. Matt moved that the Town is supportive of this project and James moving forward with it, Cathy 2nded, all voted in favor. Motion passed.

Jan Krantz advised that the Tinmouth Community Fund had approved a \$500 grant to build a community bake/pizza oven. She introduced the idea and asked for preliminary approval for it to be constructed on town property. She will seek input via Front Porch Forum for volunteers to develop a plan to bring back to the Board – ie should it be built of brick or clay, use and safety guidelines, should it be locked, location, etc. It was suggested that folks could bake pizza the nights of the Old Firehouse Concerts to raise money for local organizations. One possible location discussed was between the old creamery and the town office. Matt moved and Cathy 2nded to approve investigating this proposal further, all voted in favor. Motion passed.

Cathy updated the Board on the proposed location of flowering crab apple trees on the Town Green – most likely they will be planted between the fence and the road, more details at a later date.

Laurie noted that the garbage on Mountain View Road has not been removed. Frank will try to deliver letter within the week.

Eric advised that they are busy patching pot holes, will start grading gravel roads soon. He advised the Board that he is looking into changing the cutting edges of the grader blades to stinger bits (round teeth) as opposed to the straight steel edges now used (\$300 each, went through four last year). \$2500 cost but will only need to be replaced every four years. Board suggested waiting until the FY18 budget year starts.

Board discussed paving grant application – will include reconstruction/reclamation of ½ mile of Route 140 starting just north of the center, as well as continuing shim and top coating further along Route 140 towards the intersection of Route 133. Cathy moved, Matt 2nded to apply for the Class 2 Highway grant, all voted in favor. Motion passed.

Stan Wilbur sent apologies, the RFP for the town garage is not yet ready, still working on it.

Matt advised that his nephew would like to visit the town garage site in the next couple of weeks to take a gander and provide some preliminary advice regarding site work ie septic location. He also noted that there is now a metal building being made that is much better insulated.

Board discussed invoice from Earle's Trucking regarding loose lug nuts on the rear wheels of one of the tandem trucks – they came loose (or were never tightened following recent brake work) and caused major damage. Difficult to prove, Eric bought a torque wrench to prevent this from happening again. After discussion, Matt moved to authorize Eric to negotiate with Earle's regarding the bill, would they split the cost (over \$3800)? Cathy 2nded, all voted in favor. Motion passed. Resolution may determine future business with them.

Eric advised that he would like to apply for a safety grant from VLCT PACIF (the town's insurance company) for portable traffic signals in conjunction with the Town of Danby. These would be used in place of flaggers during ditching or construction work. Cathy moved, Matt 2nded, to apply for this grant, all voted in favor. Motion passed. There will need to be a written agreement with Danby concerning use, where it will be housed, etc.

Board reviewed Action Plan regarding the recent risk assessment inspection at the town garage/transfers station/fire house. Eric will take care of most, some will be resolved if the town garage is replaced (like providing bathroom facilities).

Board signed letters regarding appointments to RRPC, RRTC and SWAC. Board re-appointed Gail as Zoning Administrator as recommended by the Planning Commission. Frank volunteered to continue to be the Board liaison with the Tinmouth Pond Milfoil Project.

Under old business, Board reviewed proposed Personnel Policy, discussed whether to require employees to contribute to cost of health insurance premiums. Board decided that it would require that of new employees going forward, as well as requiring spouses that have other health insurance available must use it. In the meantime, Cathy moved to eliminate the employees contribution to premium from the PP and commit to negotiate with current employees for the next fiscal year (ask employees to come back with a proposal), Matt 2nded, Cathy and Frank voted yes, Matt abstained. Motion passed.

Gail advised that the Tinmouth School's Parents Club had requested a transfer station punch ticket as a prize for their calendar raffle, Cathy moved to approve their request, Matt seconded, all voted in favor. Motion passed.

Michael Buffum has offered 40 hours of volunteer service to the town. Cathy moved and Matt 2nded to accept his offer, all voted in favor. Motion passed. Eric and Gail will oversee.

Board moved its May meeting to Wednesday, the 10th due to conflict of schedules.

Meeting adjourned at 9:10 pm.

Respectfully submitted,

Gail Fallar Board Assistant