

**Town of Tinnmouth
Select Board
February 11, 2016
Minutes**

Board members present: Gregg Casey, Laurie Phillips, and Matt Patry
Others present: Grant Reynolds, Kevin Ruane, Frank Sears and Gail Fallar- Board Assistant.

Matt called the meeting to order at 7:00 PM. Board reviewed agenda.

Minutes of 1/14/16 and 1/21/16 were read, Laurie moved and Gregg 2nded to approve both as written, all approved.

Highway – Kevin reported he had repaired the brake and steering column on the loader – still needs windshield repair and tires. He also noted the backhoe was back together, brakes were fixed but it needed its radiator re-cored as it was leaking at the top. Gregg advised that it was not worth putting money into, listed a number of rusted and breaking parts, lots of rust underneath, etc., need to think about replacing it with a used one, as a backhoe will be needed for culvert and storm water work projects.

Gregg and Kevin had recently attended a road commissioner meeting concerning Better Roads grants – Susan Schreiber at RRPC (Rutland Regional Planning Commission) and Nanci Maguire at RNRCD (Rutland Natural Resource Conservation District) are available to assist towns. Towns were advised to apply for as many projects as they could as there is more funding available this year and the town can take two years to complete the work. Culverts need to be prioritized by next Board meeting on 3/10/16, if grants are written with correct wording, work can begin before grants are awarded.

Board reviewed Inspection Report from Wade Masure – Risk Manager for the town’s insurance company (VLCT PACIF) – a list was compiled that could be done ASAP (like getting the furnace cleaned, inspect fire extinguishers, lighting repair and upgrade, flagging training, eye wash station update, etc. while others (like providing water and septic at the town garage) will take more planning. Board decided to work on items graded ‘B’ first, there were no ‘A’s which require immediate action.

The fire department was also inspected, a walkway at the rear of the building needs to be clutter free; Kevin moved the old fuel oil tank from there down to the fire department’s storage trailer at the town garage. Board expressed concern with that and when informed that there was also an old fuel tank downstairs in the old fire house, Matt moved to advise the Tinnmouth Volunteer Fire Department that they had to remove both tanks and dispose of them properly by June 30, 2016. Laurie 2nded. Matt and Laurie approved, Gregg abstained as he wanted one and would take both. Motion carried. Board then added the old Scott Air-packs at the town garage to the motion, all voted in favor.

Board discussed whether light bulbs were disposable and whether there could be a box for them at the Transfer Station. Gail advised that the newer light bulbs (LED and coil) were considered hazardous waste and folks needed to keep them at home until there was a Household Hazardous Waste Day at the Transfer Station.

Board decided to apply for a Safety Grant through VLCT PACIF for dump blocks for working on the dump trucks (keeps them from dropping down) and safety equipments such as chainsaw

chaps and helmets, may work with the Fire Department to send just one grant application as they need equipment as well.

Board discussed whether to provide road crew with safety shoes (required by VOSHA) or consider that part of the annual uniform allotment. Town will provide \$150 towards the boots, employee can purchase more expensive ones if they wish, if purchased through the town there would be no sales tax.

Board discussed running a telephone and Internet access to the Town Garage, deciding it needed to be done.

Board discussed paving grant on Rte 140 – past the old Valentine place and south of the Cattail Pond corner (Rte 140 and North End Road intersection). Board wants information from the road inventory to decide where to pave if a state grant is not approved this year. The grant is needed to help cover cost of re-construction of those sections.

Board passed Resolution to accept the school buildings and gave Matt Patry authority to sign any necessary documents in that regards. Laurie moved and Gregg 2nded, all voted in favor.

Gail advised that there was need for an outhouse and bunks for the new cabin in the Purchase, as it is on town property. Frank noted that he (Phil's Mill) would donate the wood needed. Board then agreed to provide up to \$100 for roofing, nails, etc. Matt expressed high thanks and appreciation to Frank.

Gregg advised that the prior \$600 estimate to get water from the small pond by the town garage was not enough to get the project done – he will a better estimate for the next meeting.

Board discussed Personnel Policy – Matt advised that at town meeting he was going ask for volunteers with backgrounds in human resources to submit letters of interest and qualifications. Board will appoint a committee to make recommendations to the Select Board. Members discussed need; VLCT has a model policy to use as a starting point. Frank suggested asking current employees what their duties included.

There was brief discussion reminding members of Vermont's Open Meeting law that requires that when two of them are discussing town matters, there has to be public notice and minutes kept. Two members were present when the safety inspection of the town garage was taking place.

Meeting adjourned at 8:45 pm.

Respectfully submitted,

Gail Fallar Board Assistant